

## **CEMETERY LABORER– SEMI-SKILLED**

### **Summary of Position:**

Catholic Cemeteries of the Roman Catholic Diocese of Rockville Centre, Inc. located in Westbury, New York is seeking a full-time Cemetery Laborer-Semi-Skilled. This position is 40 Hours per Week – Tuesday -Saturday from 7:00 am to 3:30 pm. Comprehensive benefits package available.

### **Duties and Responsibilities:**

- Assist with burial duties including preparing graves and entombment sites; carrying and lowering caskets; backfilling graves and sealing crypts; guide machine operators opening and closing graves; transport, set up and remove supplies and equipment at burials sites; follow OSHA guidelines and cemetery safety standards.
- Perform landscaping duties utilizing hand and power tools; raking, mowing, planting, weeding, trimming, sweeping, snow removal, assembling and placing seasonal decorations.
- Assist with concrete work for foundations and walkways.
- Assist with installation and maintenance of irrigations systems.
- Removal of trash and any other duties assigned.

### **Position Requirements:**

- Ability to lift up to fifty pounds and comfortable working at various heights and in confined spaces.
- Valid driver's license and record of safe operation of motor vehicle.
- High School diploma or equivalency with ability to satisfactorily read and understand job related documents and communicate effectively with co-workers and customers.
- Ability to stand/walk for extended periods of time and work outdoors in various weather conditions.
- Operate hand and power tools along with cemetery equipment after on the job training.
- Preferred skills/abilities but not required: CDL license, backhoe operator, pesticide applicator.

Email resume to: [employment@ccdrvcinc.org](mailto:employment@ccdrvcinc.org) or Fax to 516-334-4383.